ERICA BOBO

COSTUME, HAIR, & MAKEUP DESIGNER

 (410) 877-8311 ebobo@smcm.edu

**EDUCATION & TRAINING**

**Bachelors of Art Theater, Film, and Media Studies** May 2019

St. Mary’s College of Maryland (SMCM), St. Mary’s City, MD

**The University of Glasgow, Glasgow, Scotland** Spring 2018

**THEATRE EXPERIENCE**

**SMCM Department of Theater, Film, and Media Studies**

-*Costume Shop Worker* Sep.2015– Dec. 2017

* Assisted in the construction of costumes for the mainstage productions
* Assisted other costume shop workers with tasks

*-Properties Manager* Aug.2018– May 2019

* Oversaw the building or acquisition of properties for mainstage productions
* Managed budget & finances as well as the storage of properties
* Attended production meetings and tech rehearsals to ensure proper use of properties

*-Scene Shop Assistant/Properties Assistant* Sept.2017– May 2019

* Manage scene shop props, creating and organizing items as needed to ensure successful performances

*-Assistant Stage Manager*

* Ran practices for *Crossroads: On Common Ground 2015, The Marriage of Figaro*(2016) & *Happy Birthday Wanda June*(2018)
* Participated in production meetings
* Assisted with backstage changes and prop placement
* Conducted nightly check-in, ensuring all performers are where they should be

**OTHER WORK EXPERIENCE**

**SMCM Office of Residence Life**

*Resident Assistant* Aug. 2016 – Dec. 2017

* Build a safe community in the residence halls, facilitating hall programs and creating educational bulletin boards
* Collaborate with staff to create a safe place for residents to call home

*Resident Hall Coordinator* Aug. 2018 – May 2019

* Oversaw the running of the building and its staff
* Ran staff meetings and coordinated staff members

**SMCM Office of Public Safety**

*Student Dispatcher*Sept. 2017 – June 2019

* Answer both main and emergency phone lines, addressing questions related to college policy, gathering relevant information and dispatching officers to address issues on campus

**SMCM Office of Alumni Relations**

*Alumni Weekend Staff* Summer 2016 – Present

* Assist with running events, providing directions for guests, addressing any issues that arise, and ensuring all aspects of the event are organized

**SMCM Service and Social Change**

*Programs Assistant* Sept. 2016 – May 2017

* Supervise and assist the student workers with their responsibilities, delegating tasks, providing feedback, and filling in as needed to create more volunteer opportunities on campus

*Student Worker* Oct. 2015 – May 2016

* Plan and organize heritage month events including reading/movie lists, movie viewings, and various workshops
* Conduct research on different heritages and incorporate research into activities for heritage month events
* Coordinate faculty and student volunteers, prepare materials, supervise events, obtain various tech equipment

**SKILLS & RELEVANT INFORMATION**

-Vectorworks proficient, Microsoft Office Suite proficient, Google Suite proficient, valid driver’s license, costume shop proficient (sewing, surging, dyeing, patterns, basic garment construction and alteration, knitting), scene shop proficient (power tools, techniques, safety protocols, construction) color theory trained, proficient in watercolor, gouache, acrylic, and alcohol ink techniques, pole dancing technique trained, paper prop manipulation, tightrope & slackline walking, improv acting, basic stage combat training